

LGBTQ Center of Durham
Board of Directors Meeting Minutes



Monday, 23 May 2016
114 Hunt Street, Durham NC 27701

Members in attendance: Helena Cragg, Bart Evans, James Spivey, Rachel Dooley, Meredith Stewart, Juan Colon, Milan Pham, Mykal Slack

- Minutes -

- I. Call to order
 - A. H. Cragg called the meeting to order at 18:41PM EDT
 - B. Quorum established, all members present, except Davis Hodge, Michael Strader, Marie Baker, Mignon Hooper, and Michael Becketts
 - C. B. Evans moves to defer review and approval of minutes for the last two meetings. M. Slack seconded. Passed unanimously by members present
- II. Advocacy updates
 - A. Sign-making event held for Moral Monday (to protest HB2) on 25 April 2016
 - B. Greenway Transit Biodiesel bus donated their services for that day
 - C. Have started phone banking in collaboration with Aim Higher Now directly (who also collaborates with HRC, ENC, and Campaign for Southern Equality, collectively TurnOut NC)
 1. First bank was this past Thursday, 19 May; had about 5 callers
 2. Now planning for every Thursday, from 6:30-8PM EDT
 - D. Moogfest
 1. The Center was one of four grassroots organizations (along with SONG, Southern Vision Alliance #WeAreThis Queer & Trans Youth Mobilization Fund, and QORDS) that were highlighted by Moogfest (<http://www.indyweek.com/music/archives/2016/05/10/moogfest-announces-partnerships-against-hb-2>)
 2. The festival hosted an open mic session for participants to speak about HB2 and their experiences; negotiated a donated PA system for the Center
 3. "Synthesize Love" tee-shirts were sold through partnership with Moogfest and Urban Outfitters; tee-shirts sales are to benefit the 4 organizations above
 - E. Potential event in the works to include as many spiritual leaders as possible together for a meeting, to discuss HB2 and how to educate people in their communities
- III. Finance
 - A. Finance Committee met last Monday, 16 May 2016
 - B. Discussed structure needed from a financial standpoint, implemented soon
 - C. Excellent reserves in the bank; some earmarked for OSLS training and rent
 - D. Proposing to give the Board quarterly reports (due to low expenditures from month to month)
 - E. Will have a full fiscal report for the next Board meeting

- F. Planning to implement a budget review process, and prepare a 2017 budget for Board approval by December 2016.
 - G. Members are M. Baker, J. Spivey, and M. Strader
- IV. Strategic Planning
- A. Community Assessment Presentation and Community Meeting
 - 1. Originally planned the same week as the HB2 Moral Monday Event and seemed to be too much, and people were too focused on HB2
 - 2. Will discuss further details at next meeting, but will plan to message about the Community Assessment to the community in the coming month or two via an announcement or the newsletter or some other means; and will plan an event for the fall (after school starts again)
 - B. Future Strategic Planning approach
 - 1. Do we want a few people to define a process for development of a strategic plan and bring that back to the entire Board, AND lead the whole Board through that process? OR, do we want to have a small group of people build a strategic plan and bring that back to the larger Board for approval.
 - 2. May also be able to apply for additional funding from LGF (October 2016 fund award cycle)
 - 3. Might also develop a strategic framework (potentially a short term solution)
 - 4. ACTION: R. Dooley to share a recent example of a strategic framework with the Board
 - 5. The Board members present felt that prioritizing a discussion of strategic planning for the next Board meeting is important in order to have some momentum and possibly a product for a strategic plan within this calendar year (2016)
 - 6. M. Slack, M. Stewart, J. Colon, and M. Pham will join R. Dooley in this effort.
- V. Other topics
- A. Hiring someone for part time hours
 - 1. H. Cragg asked the Finance Committee to discuss the implications of hiring a person part time for administrative tasks
 - 2. ACTION: J. Spivey requested that H. Cragg provide this request to the Finance Committee via email.
 - B. (CenterLink) Executive Director and Board Leadership Summit 2016
 - 1. Fort Lauderdale, FL, 15-17 September 2016
 - 2. Discounted registration of \$175 (as opposed to \$275) for additional representatives of the Center
 - 3. <https://www.mycenterlink.org/summit> (for all registration info, hotel details, and summit agenda)
 - 4. B. Evans moved to reimburse H. Cragg up to \$500 for transportation and overnight accommodations. M. Stewart seconded. M. Spivey proposed that this be considered training for the Executive Director, and that the Center pay for all expenses. M. Stewart rescinds the second. The motion died.

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5. M. Pham moved that H. Cragg be reimbursed for 3 night's stay for the duration in Ft. Lauderdale, FL, and round trip airfare. J. Spivey seconded. Passed unanimously (M. Slack had left by the time of this vote).
 6. B. Evans moved that H. Cragg be reimbursed for food expenses up to \$50. J. Spivey seconded. J. Spivey rescinded the second. B. Evans rescinded the motion. B. Evans moved that H. Cragg be reimbursed for up to \$160 for all days of travel. J. Spivey seconded. Passed unanimously (M. Slack had left by the time of this vote).
 - C. Victory Fund Candidate and Campaign Training in Charlotte, NC, 23-26 June 2016
 - D. R. Dooley inquired about a resource for training on transgender issues. A class will be offered soon via the Wellness Center.
 - E. Edie Windsor has created a scholarship for LGBTQ-identified people up to \$10K per person
- VI. 8:11PM Adjourn - J. Spivey moved to adjourn; M. Pham seconded. Passed unanimously (M. Slack had left by the time of this vote).

Next meeting is scheduled for 6:30PM EDT at the Center (114 Hunt Street) Monday, 20 June 2016.

Minutes prepared by Helena Cragg based upon Summary prepared by B. Evans

Approved by consensus 5-July-2016